



Armour Construction & Management Inc.

REQUIRED DOCUMENTS FROM SUBCONTRACTOR

company _____	<input type="checkbox"/>	contact _____	<input type="checkbox"/>	title _____
address _____		_____		_____
		_____		_____
		_____		_____
PROJECT: _____	<input type="checkbox"/>	_____	<input type="checkbox"/>	_____
	<input type="checkbox"/>	_____	<input type="checkbox"/>	_____

✓ **when complete.**

- ☐ **INSURANCE**
- ☐ WORK
 - ☐ LIABILITY
 - ☐ AUTO (OPTIONAL)

☐ **W-9**

- ☐ **SUBCONTRACTOR AGREEMENT**
- ☐ SIGNED & DATED

contract amount:

- ☐ **SUBMITTALS**

c/o's:

- ☐ **SCOPE OF WORK** ☐ **PLANS** ☐ **SPECS**

total to be completed:

- ☐ **AIA MONTHLY BILLING AND LIEN WAIVER FORMS (NOTARIZED)**
(DUE NLT 5 DAYS PRIOR TO MONTH END)

- | | | |
|--------------------------------------|--------------------------------------|---|
| <input type="checkbox"/> AIA APP# 1 | <input type="checkbox"/> LIEN WAIVER | <input type="checkbox"/> UC LIEN WAIVER |
| <input type="checkbox"/> AIA APP# 2 | <input type="checkbox"/> LIEN WAIVER | <input type="checkbox"/> UC LIEN WAIVER |
| <input type="checkbox"/> AIA APP# 3 | <input type="checkbox"/> LIEN WAIVER | <input type="checkbox"/> UC LIEN WAIVER |
| <input type="checkbox"/> AIA APP# 4 | <input type="checkbox"/> LIEN WAIVER | <input type="checkbox"/> UC LIEN WAIVER |
| <input type="checkbox"/> AIA APP# 5 | <input type="checkbox"/> LIEN WAIVER | <input type="checkbox"/> UC LIEN WAIVER |
| <input type="checkbox"/> AIA APP# 6 | <input type="checkbox"/> LIEN WAIVER | <input type="checkbox"/> UC LIEN WAIVER |
| <input type="checkbox"/> AIA APP# 7 | <input type="checkbox"/> LIEN WAIVER | <input type="checkbox"/> UC LIEN WAIVER |
| <input type="checkbox"/> AIA APP# 8 | <input type="checkbox"/> LIEN WAIVER | <input type="checkbox"/> UC LIEN WAIVER |
| <input type="checkbox"/> AIA APP# 9 | <input type="checkbox"/> LIEN WAIVER | <input type="checkbox"/> UC LIEN WAIVER |
| <input type="checkbox"/> AIA APP# 10 | <input type="checkbox"/> LIEN WAIVER | <input type="checkbox"/> UC LIEN WAIVER |

TOTAL PAID TO DATE OF:

eMAIL above documents to ARMOUR CONSTRUCTION & MANAGEMENT INC. in care of:

KArmourConstruction@gmail.com, RickJ.ArmourConstruction@gmail.com